



# OCCIDENTAL MINDORO ELECTRIC COOPERATIVE, INC.

M.H. Del Pilar St., San Jose, Occidental Mindoro 5100



## BID BULLETIN NO. 24

Series of 2021

### TO ALL PARTICIPATING BIDDERS:

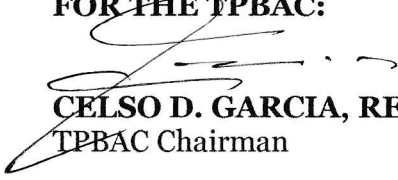
This Bid Bulletin No. 24, Series of 2021 dated 23 February 2021 is being issued to inform all the Participating Bidders regarding the Schedule of the Fourth (4<sup>th</sup>) Pre-Bid Conference, and the Online CSP Guidelines for the conduct of Pre-Bid Conference.

DATE : February 24, 2021, Wednesday  
TIME : Nine o'clock in the morning (9:00 AM)  
VENUE : OMECO Main Office, San Jose, Occidental Mindoro  
(to be conducted virtually via ZOOM)

We have attached herewith the Online CSP Guidelines for information and compliance of all concerned.

This Bid Bulletin No. 24, Series of 2021 shall form part of the Bidding Documents.

### FOR THE TPBAC:

  
**CELSO D. GARCIA, REE**  
TPBAC Chairman

Organized by the National Electrification Administration under Presidential Decree no. 269

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## OMECO's Online CSP Guidelines for the conduct of Pre-Bid Conference

The Pre-Bid Conference will be held on February 24, 2021, Wednesday at nine o'clock in the morning (9:00 AM) via ZOOM.

### THESE MUST BE OBSERVED BEFORE THE START OF THE PRE-BID CONFERENCE:

1. The TPBAC will be hosting the conference, and the Bidders are allowed to enroll only one (1) authorized representative. Bidders shall be allowed additional two (2) participants as Observers **but will not have speaking privileges.**
2. Bidders shall confirm their attendance by submitting a Secretary's Certificate with corresponding scanned copies of two (2) valid IDs (company-issued and government-issued IDs) to the TPBAC Secretariat through email at [omecocsp2018@gmail.com](mailto:omecocsp2018@gmail.com) two (2) days prior to the scheduled pre-bid conference. **This will only apply to newly authorized representative of the Bidder.**
3. The ZOOM Meeting ID Number and Password will be sent through Bidders' official email address a day before the scheduled pre-bid conference.

To ensure the transparency of the bidding process, Observers are invited to join the Zoom virtual conference. Observers shall confirm their attendance on or before 12:00 PM of February 23, 2021. The Meeting ID and Password will be provided upon confirmation of their attendance. The public may also witness the pre-bid conference via Facebook Live by accessing the official Facebook page of OMECO IEC and OMECO CSPNEWS.

4. Bidders and Observers shall join the meeting **1 hour (standby mode in the waiting room)** before the start of the pre-bid conference.
5. Bidders must test their speakers and microphones before entering the conference.
6. Bidders and Observers are required to enter in the meeting with a **Company/Agency\_Full Name of Representative (e.g. OMECO\_Juan Dela Cruz).**
7. The pre-bid conference will start at exactly 9:00 AM but the TPBAC may still accept incoming participants during the proceedings.

### THESE MUST BE OBSERVED DURING THE PROCEEDINGS OF THE PRE-BID CONFERENCE:

1. Bidders and Observers are automatically muted as they join in the pre-bid conference and shall not unmute themselves unless permitted by the TPBAC in order to avoid distracting noises.



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2. Bidders and Observers shall avoid unwanted, distracting, or inappropriate gestures with a video on (e.g. eating, drinking, using cell phone in front of camera or any movements that will cause a distraction to the host and other participants). If Bidders and Observers wanted to eat, grab a coffee or a sip of water, or any movements that will cause a distraction, he/she must disable his/her video.
3. Bidders and Observers must position the camera properly. Be sure it is in a stable position and focused at eye level in order to create more direct sense of commitment with the discussion and other participants.
4. We might experience internet disruptions, hence, if the TPBAC **got** disconnected, Bidders and Observers must wait for the TPBAC to re-enter the Meeting Room.

If there will be unstable connection, experiencing lagging or skipping, the Bidders and Observers must disable their video and will enable video only for the presenter (TPBAC).

5. During the open forum, if a Bidder wants to raise a concern/question/clarification, he/she can click the Raise Hand function in the ZOOM (Click on the icon labelled "Participants" at the bottom center of your PC or screen. At the bottom of the window on the right side of the screen, click the button labelled "Raise Hand.").
6. If a Bidder is being recognized, he/she must enable his/her video, and must state his/her name, designation and the company he/she representing.
7. Bidders are allowed only for a maximum of three (3) questions. Follow-up questions will be entertained after all other bidders are given opportunity to raise their questions.

After the TPBAC answered the concerns of the Bidder, the Bidder must disable again his/her video.

8. CSP Observers shall not participate in the proceedings and have no right to vote.

Prepared by:

**FOR THE TPBAC AND TWG:**

  
**CELSO D. GARCIA, REE**  
TPBAC Chairman

  
**EDSEL P. FEDERNAL, REE**  
TWG Chairman